

9 April 1957

MEMORANDUM FOR: Chief, Operations Staff, CR

SUBJECT : Monthly Statistics for ICA Incoming Airgrams

1. Prior to March 1956, incoming ICA Airgrams were received by Cable Branch, LD and passed to State Branch, LD. These airgrams amounted to about 1,000 items each month. The State Branch selected about 10% of the total and disseminated them to CIA offices. The number of items disseminated each month was included in the "Non-Batch ICA" total in the Standard Distribution Statistics along with the 75-100 other ICA documents received and distributed.
2. In March 1956, the State Branch, LD turned over the dissemination job on ICA Incoming Airgrams to the Cable Branch, LD. From March through November, these items were reported by Cable Branch (now an estimated 2,000 per month) in their monthly statistics under "ICA Cables and Airgrams". The "ICA Non-Batch" document statistics included only the Standard Distribution items (75-100 per month) plus some accumulated backlog in the State Branch, LD worked off during the period March-July 1956.
3. In November 1956, the dissemination of the ICA Incoming Airgrams was transferred from the Cable Section to the State Section of the newly formed Document Division. The airgrams received, however, were backlogged in November and December and were not included in the monthly statistical reports. This backlog was worked out in November 1956-March 1957 but was reported as "Regular - Documents - Other" and lost their identity with ICA.
4. It is estimated that the volume of ICA Incoming Airgrams of some 2,000 per month have been included in the statistics from November 1956-March 1957 as follows:

	<u>Non-Batch ICA</u>	<u>Regular - Other</u>
November	92	1018
December	95	1044
January	70	6015 (4000 ICA)
February	113	4576 (2500 ICA)
March	89	4711 (2500 ICA)

5. Effective with the month of April 1957, the monthly reports will separately list the ICA regular with a corresponding decrease in the "other".

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Deputy Chief, Document Division

cc: Processing Branch  
Analysis Branch